

Teaching Intern Certification Requirements/Guidelines

<http://www.ade.az.gov/stateboard/downloads/EmergencyTeachingIntern.pdf>

1. The Teaching Intern Certificate is valid for one year from the date of issuance and may be extended for one year at no cost if all provisions in R7-2-612 (E) are met.
2. The requirements for issuance of a teaching intern certificate are:
 - Hold a bachelor's degree or higher from an accredited institution
 - Passing score on one or more subject knowledge portions of the Arizona Educators Proficiency Assessment which corresponds with the applicants teaching assignment
 - A letter of intent to hire or teaching contract indicating full time contracted employment to include grade level or content signed by the school superintendent or charter school administrator
 - Verification of enrollment in an Arizona State Board approved alternative path to certification or an Arizona State Board approved teacher preparation program
 - A valid fingerprint clearance card issued by the Arizona Department of Public Safety
3. The requirements for the extension of the teaching intern certificate are:
 - Qualifications for the initial issuance of the teaching intern certificate
 - A teaching contract indicating full time employment to include grade level or content signed by the school superintendent or charter school administrator
 - Official transcripts documenting 50% completion of required coursework
 - A valid fingerprint clearance card issued by the Arizona Department of Public Safety
4. The Teaching Intern Certificate is only valid in the Arizona school district or charter school that requests it and is not transferable.
5. An individual is not eligible to hold a teaching intern certificate more than once in a five year period.
6. The holder of the teaching intern certificate may be eligible to apply for an Arizona Provisional Teaching Certificate prior to the teaching intern certificate's expiration upon the following:
 - Successful completion of an Arizona State Board approved alternative path to certification or an Arizona State Board approved teacher preparation program
 - A passing score in the required Professional Knowledge portion of the Arizona Teacher Proficiency Assessment
 - Submission of the application of the Arizona Provisional Teaching Certificate to the Arizona Department of Education
 - A valid fingerprint clearance card issued by the Arizona Department of Public Safety

If you have additional questions, please contact Rosemary Gaona 602-364-3553 or email Rosemary.Gaona@azed.gov.